



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE  
AND TECHNOLOGY**

**OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS**



**ORIENTATION PROGRAMME  
FOR FIRST YEARS - 2021 KCSE COHORT  
ACADEMIC YEAR 2021/2022**

**20<sup>TH</sup> - 27<sup>TH</sup> SEPTEMBER 2021**



**Prof. Stephen G. Agong', PhD, FAAS  
The Vice Chancellor**

## **WELCOME MESSAGE FROM THE VICE CHANCELLOR**

Let me start by welcoming you all to Jaramogi Oginga Odinga University of Science and Technology. The University Council, Senate, Management Board, Staff and continuing Students celebrate your dedication, hard work and perseverance that have borne fruits today, we also want to thank your mentors, your parents, guardians and sponsors who have been instrumental in seeing you through this academic journey.

Jaramogi Oginga Odinga University of Science and Technology continues to produce students who are job creators. Our students have continued to shine in areas of innovation and practical skills relevant to the job market. We guarantee quality education and training that are aligned to international standards. I am confident that the University will adequately prepare you for the task ahead.

Not only do we offer quality education but we are keen on community focused research and outreach activities and services that are grounded on professionalism, discipline and continual improvement. JOOUST has been able to bag many awards as a University that best demonstrates Innovation and creativity. The innovations clearly demonstrates our commitment to research. We intend to upscale these innovations and patent them towards our research for development and for commercialization objectives.

We are proud to inform you that our graduates have carved out their niche in the crowded job market. Our solid reputation has been built through the concerted effort of staff and students. You are now part of this fraternity. Strive to internalize and uphold our values and virtues.

As you join this fast rising student population with a unique blend of cultural mix, vibrant support unit and our conducive peri-urban setting near the exquisite beaches of Lake Victoria, know that you have been accorded a worthwhile opportunity for academic and research pursuit that is second to none.

Let me once again welcome you to this vivacious team. Together let us work towards developing JOOUST into a formidable stronghold of academic and research undertakings geared towards the realization of Kenya Vision 2030 and beyond. We will be proud to walk with you through this journey of academic excellence.

**Thank you and May the Lord bless you!**

## **MERITS OF STUDYING AT JOOUST**

Enrolling for a University education at JOOUST is one of the most exciting experiences of a student's life for the following reasons:

### **Quality Education:**

Jaramogi Oginga Odinga University of Science and Technology, offers a unique niche and opportunity to study with assurance that you will have distinctive characteristics such as: - trained professionally, assimilated with the highest ethical standards, ICT literate and acquired entrepreneurial skills. The practical, hands on training at JOOUST has continued to guarantee our graduates opportunities in the job market. JOOUST programmes have not only been accredited by the Commission for University education but are also designed to produce job creators and not job seekers.

### **Flexible Modes of Learning:**

The University has opened up its programmes to the public through different flexible learner friendly modes. These include: fulltime modes (weekdays: 8.00 a.m. to 7.00 p.m); Part-time, continuous (weekdays: 5.30 p.m. to 8.30 p.m & weekends: 8.00 a.m. to 5.00 p.m) and institution based part time (April, August & December sessions, weekdays & weekends: 7:00 a.m to 7:00 p.m); and e- learning . All modes of delivery are designed to take the requisite duration of the course. We also offer a credit waiver/transfer to eligible candidates to join the relevant Degree programmes.

### **Strong student support services:**

At JOOUST we have set up a strong student Affairs division, with adequate co-curricular activities, student mentoring, and guidance & counseling programmes. The University has in place a vibrant students Association known as the Students Association of Jaramogi Oginga Odinga university of Science and Technology (SAJOOUST) that champions the interests and matters affecting students.

### **Qualified Personnel:**

The University has qualified academic staff , administrative and support staff. The University has over 100 academic staff with PhDs.

### **Modern facilities and Serene Environment:**

The University boasts of a wide range of teaching, learning and research facilities. The University is undertaking the development of infrastructure and facilities including the ultra modern teaching and research laboratory . The University is strategically located in close proximity to the quiet serene beaches of Lake Victoria , a scenario that provides a conducive atmosphere for learning , research and recreation.

### **African Centre of excellence in sustainable use of insects as food and feeds (INSEFOOD):**

Jaramogi Oginga Odinga University of Science and Technology (JOOUST) received funding from the World Bank for the establishment of an African Centre of Excellence in Sustainable Use of Insects as Food and Feeds (INSEFOOD). The funds shall be utilized for innovative training as well as research in Insect Science and Technology geared towards food security.

## **REGISTRATION OF 1<sup>ST</sup> YEAR STUDENTS**

### **MONDAY 20<sup>TH</sup> SEPTEMBER 2021**

Registration of new students begins at 8.00 a.m. ( Students will be directed by ushers through the various registration desks/stages).

- Stage 1:** Safe keeping of luggage (**ASSEMBLY HALL**)  
**Stage 2:** Reception at the Registration (**Green Library at the Main Gate**)

#### **Please proceed through the following stages:**

- Stage 3:** Identification and verification of Certificates  
(KCSE, National I/D Card, School Leaving Certificate )  
Signing of Registration Attendance Register( Nominal Roll 1)  
Admission and activation of accounts
- Stage 4:** Students Portal  
Register for Course Units, Book Hostel Room, Confirmation of Fees payment at Finance office
- Stage 5:** Allocation of Hostel rooms ( Rooms shall be allocated to students who have fully cleared fees)
- Stage 6:** Signing of nominal roll per school ( **To be done after orientation week**)
- 1.00 - 2.00 p.m**     **LUNCH BREAK( Pay as you Eat : Pay Bill 5502135)**
- 2.00 – 5.00 p.m**     Registration continues
- 6.00 - 7.00**             **SUPPER**
- 7.30 p.m.**             Evening Entertainment in the Assembly Hall  
**In-charge:** Dean of Students

## ORIENTATION PROGRAMME

### TUESDAY 21ST SEPTEMBER 2021

6.00 - 8.00 a.m. BREAKFAST - Dining Hall( **Pay as you Eat : Pay Bill 5502135**)

8.00 - 5.00 p.m. Registration continues (as per stages 2,3,4,5 and 6 )

### LIBRARY ORIENTATION PROGRAMME ( Assembly Hall)

9.00 - 10.00 a.m. Address by the Librarian  
**In-charge: Librarian**

10.00 - 11.00a.m. Library Tour & Registration: School of Business and Economics and School of Spatial and Natural Resource Management.  
**In-charge: Librarian**

11.00 - 12.00 noon Library Tour & Registration: School of Biological, Physical and Actuarial Sciences School of Engineering and Technology  
**In-charge: Librarian**

12.00-1.00 p.m. Library Tour & Registration: School of Health Sciences and School of Informatics and Innovative Systems  
**In-charge: Librarian**

1.00 p.m. - 2.00 p.m. **LUNCH BREAK( Pay as you Eat : Pay Bill 5502135)**

2.00 - 4.00 p.m. Library Tour and Registration: School of Education and School of Agricultural and Food Sciences.

Tour of University compound e.g. Classrooms, Sports ground, Schools/ Administration block etc  
**In-charge: RAA/Corporate Communications Officer.**

4.00 - 5.00 p.m. Registration in clubs and societies  
**In-charge: Dean of Students/ SAJOOUST officials**

6.00 - 7.00p.m. **SUPPER( Pay as you eat)**

7.30 p.m. Evening Entertainment in the Assembly Hall  
**In-charge: Dean of Students**

## WEDNESDAY 22ND SEPTEMBER 2021

### 9.00 - 1.00 p.m. Address at **Sports Ground**

- Senior Catering Manager
- Snr House Keeper
- Dean of Students
- Student Counselor
- Medical Officer
- Transport and Plant Manager
- Estates Manager
- Chief Security Officer
- Corporate Communication Officer
- Senior Assistant Registrar (Admissions)
- Deputy Registrar Examinations
- Deputy Finance Officer ( Student Finance)

*In-charge : Registrar Academic Affairs*

### 1.00 p.m. - 2.00 p.m. **LUNCH BREAK**

|                       |  |
|-----------------------|--|
| 2.00 p.m. – 2.30 p.m. | Address at the <b>Sports Ground</b> by:<br>NACADA Representative                 |
| 2.30 p.m. –3.30 p.m.  | HELB Representative  |
| 3.30 p.m. –5.00 p.m.  | Chairman Disability Mainstreaming<br>NCPWD Representative<br>NACC Representative |

*Master of Ceremony: Senior Assistant Dean of Students*

### 6.00 - 7.00p.m. **SUPPER( Pay as you Eat : Pay Bill 5502135)**

7.30 p.m. Evening Entertainment in the Assembly Hall  
**In-charge:** Dean of students

## THURSDAY 23RD SEPTEMBER 2021

|                   |   |
|-------------------|---|
| 9.00 - 11.00 a.m. | Address at the <b>Sports Ground</b> by: |
| •                 | Chief Finance Officer                   |
| •                 | Registrar (RIO)                         |
| •                 | Registrar (PA)                          |
| •                 | Legal Officer                           |
| •                 | Registrar (AA)                          |

*Master of Ceremony: Registrar (AA)*

**11.00 –1.00p.m.**

Student Association of Jaramogi Oginga  
Odinga University of Science & Technology  
(SAJOUST Chair)

**12.00- 2 p.m.**

**Lunch Break**( Pay as you Eat : Pay Bill 5502135)

**2.00 –3.00 p.m.**

Fire Drill at the **Main Field Security expert**

**3.00-5.00 p. m**

**Coffee Hour with Male Students**

All male students to be addressed by Male Lecturers.

**Venue:** Auditorium

**In charge:** RAA

**Coffee Hour with Female Students**

Female students to be addressed by **Director**

**University Special Services** and female lecturers.

**Venue:**( Assembly Hall)

**In charge:** Prof. Pamela Raburu

*Master of Ceremony: Senior Assistant Dean of Students*

**6.00 - 7.00 p.m.**

**DINNER**( Pay as you Eat : Pay Bill 5502135)

**7.30 p.m.**

Evening Entertainment in the Assembly Hall

**In-charge:** Dean of Students

## FRIDAY 24TH SEPTEMBER 2021

### **9.00– 12.00 a.m Address by Deans and Directors (Sports Ground)**

- Dean, School of Education , Humanities and Social Sciences
- Dean, School of Spatial Planning and Natural Resource Management
- Dean, School of Informatics and Innovative Systems
- Dean, School of Health Sciences
- Dean, School of Agricultural and Food Sciences
- Dean, School of Business and Economics
- Dean, School of Biological, Physical , Mathematics and Actuarial Sciences
- Dean, School of Engineering and Technology
- Director, Centre for Research, Innovation and Outreach
- Director, Board of Post Graduate Studies
- Director, Quality Assurance and Enhancement
- Director, Information, Communication and Technology
- Director, Centre for E-Learning
- Director INSEFOODS
- Director Kisumu Campus
- Director, University Special Services
- Director, Directorate of Research, Innovations & Partnership
- Director, PI Institute
- Ag. Director, Risk Management and Mitigation
- University Medical Officer

*Master of Ceremony:*                      *Registrar (Academic Affairs)*

**12.00 - 2.00 p.m.                      LUNCH BREAK( Pay as you Eat : Pay Bill 5502135)**

**2.00 – 3.30 p.m.                      Address by the DVCs (Sports Ground)**

DVC ( PAF)  
DVC ( RIO)  
DVC (AA)

**3.30 p.m. –4.30 p.m.                      Vice Chancellor to address the 1<sup>st</sup> Year Students  
and Staff (Sports Ground)**

*( Attendance is compulsory for all Teaching Staff)*  
*Registrar (Academic Affairs)*

*Master of Ceremony:*

**4.00 p.m – 5.00 p.m                      Games and Sports Activities ( Sports Ground)**

**6.00 - 7.00 p.m.                      DINNER (Courtesy of the Vice Chancellor)**

**7.30 p.m.                      Evening Entertainment in the Assembly Hall**

**In-charge: Dean of Students**

**SATURDAY 25<sup>TH</sup> SEPTEMBER 2021**

- 6.00 - 8.00 a.m.                    BREAKFAST - Dining Hall
- 10.00-1.00 p.m.                    S.D.A. Service ( Students are free to attend local churches or Auditorium)
- 1.00p.m.-2.00 p.m.                **LUNCH BREAK( Pay as you Eat : Pay Bill 5502135)**
- FREE AFTERNOON*
- 6.00-7.00 p.m.                    SUPPER( Pay as you Eat : Pay Bill 5502135)
- 7.30 p.m.                            Evening entertainment in the Assembly Hall

**SUNDAY 26<sup>TH</sup> SEPTEMBER 2021**

- 6.00-8.00 a.m.                    **BREAKFAST**
- 8.00-12.30                        **Sunday Service** (Students are free to attend local churches or Christian Union, Repentance and Holiness or Catholic
- FREE AFTERNOON*
- 6.00-7.00 p.m                    SUPPER( Pay as you Eat : Pay Bill 5502135)
- 7.30 p.m.                            Evening entertainment in the Assembly Hall

**MONDAY 27<sup>TH</sup> SEPTEMBER 2021**

**LECTURES BEGIN**

## **IMPORTANT CALENDAR DATES**

**20<sup>TH</sup> SEPTEMBER 2021**  
Reporting and Registration



Swearing in of SAJOUST President

**27<sup>TH</sup> SEPTEMBER 2021**  
Commencement of Lectures

**6<sup>TH</sup> –10<sup>TH</sup> DECEMBER 2021**  
Semester Examinations

## SERVICE CHARTER

### COMMITMENT ON SERVICE DELIVERY

We are committed to providing quality University Education through training, research and outreach as follows:

| SERVICES /PROCESSES RENDERED  | REQUIREMENTS  | USER CHARGES | TIMELINE  |
|---|---|--------------|---|
| Payment to Suppliers  | Delivery of services or goods   | Free         | Within 30 days delivery   |
| Processing of Tenders<br>i) Prequalification of tender<br>ii) Concluding of Tenders   | Tender documents  | 2,000-5,000  | Within 90 days  |
| Disposal of unserviceable and surplus stores  | Tender documents  | 1,000-5000   | 60 days from date of authority  |
| Processing of :<br>i) Imprests<br>ii) Claims  | Imprest warrants<br><br>Vouchers                                      | Free         | Within 7 days of application<br><br>Within 7 days of preparation                                      |
| <b>Correspondences</b><br>i) Acknowledgment<br>ii) Response                           | Enquiries<br>Complaints   | Free         | Within 7days of receipt date<br>Within 14 days of receipt date  |
| Production of payroll and payment of salaries   | Formal appointment  | Free         | By 30 <sup>th</sup> of every month  |
| Processing of Admission forms   | i) Academic Certificates<br>ii) Bank pay-in slip                      | 1500         | Within 30 days  |
| Processing of:<br>i) Local Service Order<br>ii) Local Purchase Order                  | i) Quotations<br>ii) Tender documents<br>iii) Invoices                | Free         | Within 7 days   |
| Examinations<br>i) Release of provisional results<br><br>ii) Release of final results | i) Full payment of School fees<br><br>ii) Full payment of School fees | Free         | i) 60 days after completion of examinations<br><br>ii) 60 days after completion of final examinations |
| Release of certificates   | Clearance certificates  | Free         | 1 week upon graduation  |
|   |   |              |   |

JARAMOGI OGINGA ODINGA UNIVERSITY  
OF SCIENCE AND TECHNOLOGY

*Our Vision*

A beacon of excellence in University Education.

*Our Mission*

To provide quality education that nurtures creativity and innovation through integrated training, research and community outreach for sustainable development.

*Our Philosophy*

A holistic scholarship service to humanity through wisdom, science and technology.

*Our Core Values*

Customer Focus  
Impartiality  
Professionalism  
Integrity  
Meritocracy

*Motto*

Oasis of Knowledge

**BRIEF BACKGROUND OF JARAMOGI OGINGA ODINGA**  
**UNIVERSITY OF SCIENCE AND TECHNOLOGY**

Jaramogi Oginga Odinga University of Science and Technology (JOOUST) was granted its charter on the 13th February, 2013 by His Excellency President, Mwai Kibaki. JOOUST is a premier institution of higher learning offering academic programmes that are market driven and relevant towards sustainable socio-economic development of the community.

The University is strategically located at the quiet serene beaches of Lake Victoria. It focuses on the development of Kenya's rich cultural heritage and the utilization of the vast natural resources for academic advancement and research purposes premised on improving the socio-economic status of communities.

**Student Population**

A premier institution of higher learning offering quality market driven academic programmes for steering socio-economic development, JOOUST currently has over 13,000 students pursuing various academic programmes and research activities.

**Academic Programmes**

The University's programmes are tailor-made to address the Vision 2030 through the areas of technology transfer, scientific research innovation and collaboration with the industry.

The programmes provide our students with the relevant industrial competencies, skills, knowledge and integrated understanding required by different fields and related environment as well as those seeking competitive advantage in work place and the world of consultancy. The strength of JOOUST's graduates lies in their ability to be job creators, innovators and leaders in diverse disciplines for sustainable community development and societal needs.

## UNDERGRADUATE ACADEMIC PROGRAMMES

| S/No | ACADEMIC PROGRAMME   |
|------|--|
| 1    | Bachelor of Business Administration with IT                      |
| 2    | Bachelor of International Tourism Management with IT             |
| 3    | Bachelor of Logistics and Supply Chain Management                |
| 4    | Bachelor of Education (Special Needs Education) with IT          |
| 5    | Bachelor of Education (Arts) with IT                             |
| 6    | Bachelor of Education (Science) with IT                          |
| 7    | Bachelor of Education ( Early Childhood Development)             |
| 8    | Bachelor of Arts (Spatial Planning)                              |
| 9    | Bachelor of Science (Water Resources and Environment Management  |
| 10   | Bachelor of Science (Agribusiness Management)                    |
| 11   | Bachelor of Science ( Food Security)                             |
| 12   | Bachelor of Science (Horticulture)                               |
| 13   | Bachelor of Science ( Soil Sciences)                             |
| 14   | Bachelor of Science (Agricultural Extension and Education)       |
| 15   | Bachelor of Science ( Animal Science)                            |
| 16   | Bachelor of Science (Actuarial Sciences) with IT                 |
| 17   | Bachelor of Science (Biological Sciences)                        |
| 18   | Bachelor of Science (Community Health and Development)           |
| 19   | Bachelor of Science( Public Health)                              |
| 20   | Bachelor of Science (Computer Security and Forensics)            |
| 21   | Bachelor of Science (Information, Communication and Technology)  |
| 22   | Bachelor of Science (Business Information Systems)               |
| 23   | Bachelor of Science( Renewable Energy Technology and Management) |
| 24   | Bachelor of Science (Construction Management)                    |
| 25   | Bachelor of Arts (Developmental and Policy Studies)              |
| 26   | Bachelor of Arts (International Relations and Diplomacy) with IT |
| 27   | Bachelor of Arts in Geography and Natural Resource Management    |
| 28   | Diploma in Special Needs Education                               |
| 29   | Diploma in Business Administration                               |
| 30   | Diploma in Community Health and Development                      |
| 31   | Diploma in Building and Civil Engineering                        |
| 32   | Diploma in County Governance                                     |
| 33   | Certificate in Community Health and Development                  |





The Vice Chancellor addressing First Years

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